

A Budget Workshop Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 11<sup>th</sup> day of September, 2017.

Present:           David Tessmer, Supervisor           Joanne Kibler, Deputy Town Clerk  
                  Mary Stelley, Councilman           Susan Gamel, Bookkeeper  
                  Kenneth Martin, Councilman       Peter Waterman, Highway Superintendent

Absent:           Mary Clark, Councilman; Janet Vogtli, Councilman

The meeting was called to order at 2:00 pm.

The highway and parks budgets were gone through and the five-year plan was discussed.

With no further business, the meeting was adjourned at 4:15 pm.

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Joanne Kibler, Deputy Town Clerk

**BUDGET MEETING****TOWN OF COLLINS****SEPTEMBER 15, 2017** <sup>1</sup>

A Budget Workshop Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 15<sup>th</sup> day of September, 2017.

Present:	David Tessmer, Supervisor	Joanne Kibler, Deputy Town Clerk
	Mary Stelley, Councilman	Susan Gamel, Bookkeeper
	Kenneth Martin, Councilman	Peter Waterman, Highway Superintendent

Absent: Mary Clark, Councilman; Janet Vogtli, Councilman

The meeting was called to order at 9:00 am.

The water, library, lighting and emergency dispatch budgets were gone through.

With no further business, the meeting was adjourned at 11:15 am.

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Becky Jo Summers, Town Clerk

A Budget Workshop Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 19<sup>th</sup> day of September, 2017.

Present:	David Tessmer, Supervisor	Janet Vogtli, Councilman (3:04)
	Mary Stelley, Councilman	Karen Smith, Clerk
	Kenneth Martin, Councilman	Susan Gamel, Bookkeeper

Others present: Walter Cain, Justice; Jeanne Ebersole, Assessor (3:04)

Absent: Mary Clark, Councilman

The meeting was called to order at 2:00 pm.

The judicial budget was gone through.

The assessors' budget was gone through.

With no further business, the meeting was adjourned at 4:00 pm.

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Karen Smith, Clerk

**BUDGET MEETING****TOWN OF COLLINS****SEPTEMBER 22, 2017** <sup>1</sup>

A Budget Workshop Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 22<sup>nd</sup> day of September, 2017.

Present:           David Tessmer, Supervisor           Kenneth Martin, Councilman  
                  Mary Stelley, Councilman           Karen Smith, Clerk  
                  Mary Clark, Councilman           Susan Gamel, Bookkeeper

Others present: Doug Martindale

Absent:           Janet Vogtli, Councilman

The meeting was called to order at 9:00 am.

The building and grounds budgets were gone through.

Projects for the town hall and the LKP were gone through.

Further discussion regarding the court and the assessor was held.

With no further business, the meeting was adjourned at 10:40 am.

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Becky Jo Summers, Town Clerk

**BUDGET MEETING****TOWN OF COLLINS****OCTOBER 5, 2017** 1

A Budget Workshop Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 5<sup>th</sup> day of October, 2017.

Present:	David Tessmer, Supervisor	Kenneth Martin, Councilman
	Mary Stelley, Councilman	Becky Jo Summers, Town Clerk
	Mary Clark, Councilman	Susan Gamel, Bookkeeper
	Janet Vogtli, Councilman	

The meeting was called to order at 2:00 pm.

Discussion of salaries – 2% cost of living increase for all employees. The assessor clerk will continue and the assessor will receive \$5,000.00 additional. Some lines increased and some lined were decreased.

May Dankert, Dog Control Officer will retire at the end of the year but will help the new officer on the telephone.

With no further business, the meeting was adjourned at 3:56 pm.

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Becky Jo Summers, Town Clerk

**BUDGET MEETING****TOWN OF COLLINS****OCTOBER 12, 2017** 1

A Budget Workshop Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 12<sup>th</sup> day of October, 2017.

Present: David Tessmer, Supervisor                      Becky Jo Summers, Town Clerk  
Mary Stelley, Councilman                      Susan Gamel, Bookkeeper  
Kenneth Martin, Councilman

Absent: Mary Clark, Councilman; Janet Vogtli, Councilman

The meeting was called to order at 2:00 pm.

A year-end adjustment will be done on Sue Gamel's salary and nothing done on anyone else's.

The Board went through all the changes that have been proposed to the budget.

DB Fund balances were gone over.

Councilman Martin questioned the water districts budget and what was spent out of each. The correct expenses are to be taken out of the correct district. We purchased 625 meters and we need to know how many were installed in each district and we need an inventory with serial numbers of how many are left in each district. The Supervisor thinks the extra meters are across the street in the water garage.

With no further business, the meeting was adjourned at 3:00 pm.

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Becky Jo Summers, Town Clerk

**REGULAR MEETING****TOWN OF COLLINS****DECEMBER 4, 2017** 1

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 4<sup>th</sup> day of December, 2017.

Present: David Tessmer, Supervisor Mary Clark, Councilman  
Mary Stelley, Councilman Becky Jo Summers, Town Clerk  
Kenneth Martin, Councilman James Musacchio, Attorney (7:12pm)

Absent: Janet Vogtli, Councilman

Others Present: Doug Martindale; Dick Agle and Andrew Kuczkowski, reporter The Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 221: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda as presented.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer  
Nay 0

Resolution # 222: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the November 20, 2017 Town Board meeting.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer  
Nay 0  
Abstained 1 Vogtli

Resolution # 223: **ABSTRACT APPROVAL**

Motion by Councilman Vogtli seconded by Councilman Stelley that the bills be paid on abstract #21 for 2017 dated December 4, 2017 for listed vouchers # 816 - 845 for \$ 150,012.85:

General – Townwide	30,202.45	Water District #1	675.25
General – Part Town	3,477.42	Water District #3	268.12
Highway	33,665.95	Water District #4	0.91
LKP Roof Replacement	80,487.00	Total	\$ 150,012.85
Special Refuse	1,235.75		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer  
Nay 0

Public Access

Margaret Degenfelder asked how the vacant position on the town board will be filled next year. Supervisor Tessmer stated after the first of the year an ad will be placed in the paper for anyone wishing to apply.

### Reports of Department Heads

Assessor's report was read by the Supervisor.

Code Enforcement Officer Siegle inspected the dog kennels.

Attorney Musacchio arrived at 7:12 pm and is working on Kathy Lane as the road may need an upgrade from being a paper road.

Highway Department has been hauling in sand, has put up the snow markers and the trucks are ready. There was no trash day in November.

Town Clerk reported November sales of \$6,071.15 with the Town's portion \$4,620.98.

Water – Jason Opferbeck reported they are out reading this week; Gowanda and Armes Court are done. Things are going fairly well, Jason is working on the meter count; the communication issue will hopefully be gone in a few weeks and had a water leak after a fire. The fire district map has been worked on and it should be ok.

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### Reports of Board

Councilman Vogtli has met with Verizon many times and was told we have bad issued her in Town and will not address it.

Councilman Martin reviewed the vouchers

Councilman Stelley reviewed the vouchers, updated the website and did interviews.

Councilman Clark did interviews.

Supervisor Tessmer reported two dog control officer applications have been received and will be interviewed. The Town will have to do something regarding the kenneling of dogs. Mr. Tessmer attended the Community development Block Grant Program selection committee meeting and worked with the Highway Superintendent and the Water Superintendent.

### Old Business

#### 1. Resolution to purchase transfer station container

Three quotes were requested to purchase a new 40 yard roll-off container with three doors on top and hinged on the driver side. The color will be check on as we have all green containers.

- |   |             |
|---|-------------|
| 1. Bucks Fabricating, 3547 Perry Highway, Hadley, PA 16130                | \$ 6,450.00 |
| 2. Northeast Industrial Mfg., Inc., 640 Keystone Rd, Greenville, PA 16125 | 7,480.00    |
| 3. Stone Valley Welding LLC, 11582 Guyer Rd, Huntingdon, PA 16652         | no response |

#### **RESOLUTION # 224: PURCHASE TRANSFER STATION CONTAINER**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following resolution is:

ADOPTED            Aye    5     Vogtli, Martin, Stelley, Clark, Tessmer  
                              Nay    0

WHEREAS, the Town currently owns containers for use at the Transfer Station, and

WHEREAS, one container is in deteriorated condition and not suitable for transporting cardboard, and

WHEREAS, in an effort to update equipment on a reasonable interval, the Highway Department solicited three bids for a new 40-yard hinged-top cover container.

NOW THEREFORE BE IT RESOLVED, that the Town Board authorize the purchase of a 22-ft long by 82-inch high flat-roof hinged-top cover container from Buck's Fabricating for \$6,900.00, including shipping, to be paid from Budget Line SR8160.220 – Equipment.

### New Business

#### 1. Resolution to enter into agreement with Erie County SPCA

#### **RESOLUTION # 225: AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH ERIE COUNTY SPCA**

Motion made by Supervisor Tessmer and seconded by Councilman Stelley to authorize the Supervisor to sign the Agreement with the Erie County SPCA.

ADOPTED            Aye    5     Vogtli, Martin, Stelley, Clark, Tessmer

Nay 0

2. Resolution to approve LUCA participation

**RESOLUTION # 226: APPROVE PARTICIPATION IN THE LUCA PROGRAM FOR 2020 CENSUS**

Motion made by Councilman Martin and seconded by Councilman Vogtli that the following resolution is:

ADOPTED           Aye    5    Vogtli, Martin, Stelley, Clark, Tessmer  
                      Nay    0

WHEREAS, the U.S. Census bureau has invited the Town of Collins to participate in the 2020 Census Local Update of Census Addresses Operation (LUCA), and

WHEREAS, this is the only opportunity being offered to the Town of Collins to review and update the Census Bureau's residential address list prior to the 2020 Census, and

WHEREAS, the Town of Collins wants to produce an accurate address list so as to reach every living quarters and associated population for inclusion in the 2020 Census.

NOW, THEREFOR BE IT RESOLVED that the Collins Town Board approves participation in the LUCA program for the 2020 U.S. Decennial Census, authorizes Town Supervisor David Tessmer to

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sign the LUCA registration form and that Town Clerk Becky Jo Summers be designated as the town's LUCA Liaison.

3. Discussion on LKPCC emergency roof repairs – north end

With no further business, on a motion of Councilman Clark seconded by Councilman Stelley the meeting was adjourned at 7:46 pm.

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Becky Jo Summers, Town Clerk